

CAMP GRANITE LAKE

Dear Camp Granite Lake Staff Candidate:

Greetings! You are taking the first steps to an amazing summer job experience that will impact YOU as much as you impact the children. The most successful CGL staff members are those with the drive and excitement to provide a great summer camp growth experience to children.

We always say that we can train someone in the necessary 'hard skills' of our camp experience (leading a hike, song, etc.) but the 'soft skills' of understanding the needs of children, and being able to work with other staff to help identify those needs, and support them as they grow can't be taught in a few weeks of staff training.

If you are someone who loves the concept of summer camp, youth development, and the value of outdoor experience - whether or not you have a lot of experience in it - please consider applying today. To be successful in this job, you must love working with children, and be willing to *work really hard!*

As member of the CGL team, you have the opportunity to make a significant impact the life of a child. You may discover that working in youth development is truly your calling, or that the summer experience will help you in whatever field of work you decide to go into in the long run.

We look forward to having you as part of our Camp Granite Lake Staff Team.

Sincerely,



Tommy Feldman
Founder/Director, Camp Granite Lake

Testimonial From A Staff Member:

It was incredible to see how much camp can have an impact on children, watching friendships blossom, and watching campers make memories they will remember for a lifetime. It was the most rewarding experience for me, and I find myself talking about it and thinking about it each and every day since I left.

CAMP GRANITE LAKE

All About Camp!

Staff play the ultimate role in supporting CGL's philosophy and program. They are committed to creating an inclusive, supportive, and 'unplugged' environment, where campers, directors, and staff live and work collaboratively, and create connections with each other, and the natural world around them. They are willing to work hard, *really hard*, and to create a 'kid first' environment, where the decisions we make day to day, in and out of camp reflect a commitment to our campers' experiences.



Camp is located at 9,000 feet, thirty minutes west of Boulder, and forty five minutes west of Denver. It features 135 acres, with an eight acre lake, and stunning views all around. The property is in close proximity to Roosevelt National Forest, and the Indian Peaks

Wilderness. Our location allows campers and staff the opportunity to grow, have fun, and try rewarding activities in a beautiful mountain location.



Kitchen and facilities staff live in rustic, bright, comfortable, cabins - alongside other staff members with adjoined bathrooms. Staff have access to high-speed internet in the staff lounge.

CAMP GRANITE LAKE

2017 Dates

Chef's: June 5 - August 5

Facilities Assistant: June 5 - August 5

Kitchen Staff: June 8 - August 5

Laundry Supervisor: June 12 - August 5

(Dates are approximate and will be discussed in the interview. Staff training dates vary dependent on position.)

Available Jobs

Chef:

Must be 21 years of age - working towards culinary degree or equivalent experience in institutional or food service setting. Must have Food Handlers Certification.

Facilities Assistant:

Must be 18 years of age and have basic knowledge of general maintenance and janitorial procedures as well as experience with small tools and engine usage. Willing to train the right candidate.

Kitchen Staff:

Must be 18 years of age and have a high school diploma or GED. Must have a Food Handlers Certification or be willing to get one. Must be professional, willing to learn, and work hard! Willing to train the right candidates.

Laundry Supervisor:

Must be 21 years of age, have a high school diploma or GED. Must be professional, have great time management skills, be teachable and willing to work hard. We will train the right candidate.

Desired Qualifications, Skills & Experience

There are some 'technical' positions that demand 'hard skills', but we look at personalities traits first, including people who are:

- good at building one on one relationships
- playful, but commands respect of a group
- able to manage stress & conflict
- hard workers
- problem solvers
- caring and empathetic
- flexible/able to adapt activities to the needs of individuals/groups

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Chef Job Description

Summary: Chefs work alongside the Kitchen Manager in all aspects of kitchen preparation, menu planning, ordering, inventory, and kitchen staff management.

Reports To: Kitchen Manager

Responsibilities: (included but not limited to):

- Prepare and cook food as the menu indicates (boiling, broiling, steaming, bbq, roasting of meat, poultry, vegetables, soups, gravies, sandwiches, and salads)
- Ability to serve food in both buffet and family style setting
- Preparing foods including washing and peeling & creating items from scratch
- Baking breads and muffins as needed
- Store food and leftovers at proper temperature, assure proper rotation of inventory
- Oversight of food, supplies, and utensils for dining hall distribution
- Clean and maintain all food-preparation and storage areas
- Oversee the cleaning of all prep, serving, and dining hall dishes
- Coordinate schedule and job tasks with other chefs, Kitchen Manager, and directly manage Kitchen staff during scheduled shift
- Assist with menu planning and ordering as needed
- Work with other Chefs and Kitchen Manager, to provide alternative meal options for staff and campers with food allergies and special diets

Required Qualifications:

- Working towards a Culinary Degree, or equivalent experience in institutional or food service setting
- Experience managing staff in a food service setting (oversight of assigned daily tasks)
- Knowledge of standards of food preparation and serving, storage of food, and kitchen procedures
- Knowledge of preparing and serving up to 200 plates per meal
- Knowledge and understanding of food allergies, and special dietary needs
- A strong focus on food safety and daily operation application
- Knowledge of current health and safety laws and practices
- Possess current Food Handlers Certification
- Desire to work with and around children in a youth development setting

Desired Qualifications:

- Culinary degree OR equivalent experience in institutional or food service setting
- Servsafe Certified
- 1-2 years' experience working in a kitchen in a cooking capacity and managing staff
- Previous experience with food purchasing, inventory management,
- Previous commercial dishwasher experience and BOH procedures
- Previous experience in a camp or camp like environment
- CPR/First Aid certified/Blood Borne Pathogen trained

Individuals must work well in a team environment and have strong communication skills. They must be prepared to step in and accomplish all aspects of kitchen responsibilities; not only providing an excellent experience to our campers and staff, but also serving as a role model to those you manage and work alongside of.

Compensation:

- Competitive salary
- Room and board
- Access to high speed internet
- Friendly work environment and casual dress code

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Facilities Assistant Job Description

Summary: Facility Assistants work alongside camp directors in all aspects of camp support tasks.

Reports To: Maintenance and Facilities Director

Responsibilities: (included but not limited to):

- Assist in maintenance of buildings (painting, lightbulb & battery replacement, windows, doors & locks)
- Maintenance of camp janitorial supplies and equipment (vacuums, cleaning supplies)
- Assist in minor electrical and plumbing repairs
- Landscaping tasks (mowing, lake shore and trail maintenance)
- Assist in summer projects as needed
- Hospitality tasks as needed (restocking, cleaning, dishwashing)
- Programming tasks as needed (ember sites, parking lot attendant)
- Parking lot attendant

Required Qualifications:

- Must be 18 years old
- Experience in general maintenance procedures
- Experience in general janitorial services
- Experience in small tool and small engine equipment usage

Desired Qualifications:

- Previous commercial dishwasher experience
- Previous experience in a camp or camp like environment
- CPR/First Aid certified
- Blood Borne Pathogen certified

Individuals must work well in a team environment and have strong communication skills. They must also be prepared to step in and accomplish all aspects of camp needs at any given time.

Compensation:

- Competitive salary
- Room and board
- Access to high speed internet
- Friendly work environment and casual dress code

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Kitchen Staff Job Description

Summary: Kitchen staff are responsible for washing, pots, pans, and dining room dish-ware and for the set up and clean-up of the dining, room. In addition, as instructed, they will assist Chef staff with cleaning in the kitchen area and preparing and serving food as needed.

Reports to: Chefs and Kitchen Manager

Responsibilities: (included but not limited to)

- Clean and sanitize pots, pans, utensils, dining room dish-ware and equipment
- Clean as assigned, following proper procedures
- Unload supplies and/or properly store inventory as needed
- Prepare dining room dish distribution and busing areas properly
- Clean dining room thoroughly after each meal, to include table wipe down, sweeping & mopping
- Properly dispose of garbage after each meal and as needed in dining room & kitchen area
- Assist kitchen staff with cleaning assignments as directed
- Assist kitchen staff with the preparation and serving of food as directed

Required Qualifications:

- High School Diploma or GED
- 18 years of age or older
- Ability to lift up to 50 pounds
- Food Handler's card
- Ability to maintain safety and cleanliness standards to meet the prevention of food borne illnesses, sanitation and personal hygiene requirements.

Desired Qualifications:

- 1 year experience working in a kitchen in some capacity
- Previous commercial dishwasher experience
- Previous experience in a camp environment
- CPR/First Aid certified
- Blood Borne Pathogen certified

Individual must work well in a team environment, have good communication skills, a positive attitude and be prepared to step in and accomplish all aspects of kitchen responsibilities as needed.

Compensation:

- Competitive salary
- Room and board
- Access to high speed internet
- Friendly work environment and casual dress code

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Laundry Supervisor Job Description

Summary: The Laundry Supervisor works independently to assure that all camp laundry and linens are laundered and distributed properly in a timely manner.

Reports To: Hospitality Director

Responsibilities: (included but not limited to):

- Wash, dry, fold and prepare for distribution campers clothing
- Wash, dry, fold and prepare for distribution linens as needed
- Oversee the scheduling of laundry room hours for camp staff
- Distribute linens as needed

Required Qualifications:

- Must be 21 years old
- Experience in general laundry tasks
- Excellent time management skills
- Excellent communication skills
- Trainable in established processes

Desired Qualifications:

- Previous commercial laundromat experience
- Previous experience in a camp or camp like environment
- CPR/First Aid certified
- Blood Borne Pathogen certified

Individuals must work well independently as well as with others in a team environment when necessary. Time management, communication skills, ability to remain on task and accomplish details is very important to this position.

Compensation:

- Competitive salary
- Room and board
- Access to high speed internet
- Friendly work environment and casual dress code

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Sample Day At Camp

7:15 am

Wake up & Cabin Clean-Up!

8:00 am

Breakfast

9:00am - 10:30am

Activity Period #1

10:45am - 12:15am

Activity Period #2

12:30pm

Lunch

1:15pm

Rest Hour

2:30pm - 4pm

Activity Period #3

4:00pm - 5:45pm

Organized Free Time/ Snack

6:00pm

Dinner

7:15pm

Evening Program

8:30pm

Cabin Time

9:15pm

Lights Out

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Camp Philosophy and Staff

Camp Granite Lake gives children valuable growth opportunities in a fun, creative environment. We believe that the informal play of the camp setting offers an ideal complement to campers' home and school lives in which to learn about self, community, and the natural world.

In practice, what we see as valuable lessons in community and personal development, campers see as just plain fun! Campers and staff are excited to be a part of a welcoming and supportive camp community, ready to embrace new challenges and explore new things.

Along with our cabin counselors, the kitchen and facilities staff work with the camp directors to support our campers experience.



Whether it is providing a delicious meal for both campers and staff, setting up embers sites for a reflective time around the campfire, or washing campers clothes for the next week of fun, kitchen and facilities staff impact campers in a variety of ways.

The job sometimes requires a team approach across all departments; our success depends on the buy in of everyone! You must also be willing to work *really* hard, be flexible, and be committed to a 'campers first' community.

Compensation

Compensation is dependent on position and experience and will be discussed in the interview process.

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OK, I want to join the Camp Granite Lake community...

Start by filling out our online application, which includes a set of extensive questions about your eligibility, work history, camp experience, body safety rules for kids, references, and more. You can start and return to the application at any time.

I submitted my application...

If, after reading your application, we decide to schedule an interview, you will receive an e-mail request to set up an initial phone interview. If after that initial interview we decide to move forward, a longer phone or in-person interview will be scheduled.



Testimonial From A Staff Member:

"Camp is a magical place. This is one of the most supportive, loving, kind, and altogether best environments I've ever been a part of"

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Testimonial From A Staff Member:

"Camp Granite Lake was the best summer of my life so far, and I would love to have to opportunity to do it all again. I learned so much about myself, and I learned an incredible amount from the campers and counselors and directors. But above all else, I had fun and I got to be part of an environment that allowed children to let go, have fun, and learn and thrive in a new environment."